**POSSUM VALLEY MUNICIPAL AUTHORITY**

**Meeting – September 3, 2020**

# MEETING MINUTES – August 6, 2020

# Present:

Dan Schriver-Chairman

Joseph Saum-Vice Chairman

Harry Melhorn-Secretary/Treasurer

Chris Hartsock-Assistant Treasurer

Fred Hartman-Assistant Secretary

***Also present***: Plant Superintendent Stephen A. Russell, Office Manager Chad M. Smith

--------------------------------------------------------------------------------------------------------------------- ***P.V.M.A meeting called to order at 7:00 PM***

***After review of the July 9, 2020 Regular meeting minutes Fred moved, seconded by Chris Hartsock, to accept the minutes as written and amended. The motion carried unanimously.***

***SEWER OLD BUSINESS-***

***Manzo Garage***  – Chad informed the Board that Manzos Garage has paid their first payment toward their connection fee.

***Financial Audit 7/1/19 – 6/30/20*** – Chad informed the Board that the Audit is 95% completed and has been done remotely.

***SEWER NEW BUSINESS***

***Operator Sewer Report -*** Steve reported on the following.

-Call out to 153 N. Main and violation letter sent for foreign objects

-Flex Sealing of the Treatment tanks is being done

-Safety Harness system completed and legs on the tanks have been welded

-Steve is looking into Back up Operators

***WATER OLD BUSINESS***

***CDBG 2016 – Well/Back-up Generator ($42,494.50)*** – Amended Sub-Recipient agreement submitted to the Board for review. ***Joe Saum moved, seconded by Harry Melhorn, to sign the amended agreement. Approval vote was 5-0***

***CDBG 2017 – Test Well ($35,392)*** – An Agreement with Hydro Terra Group, Inc. was drawn up for the project. ***Joe Saum moved, seconded by Fred Hartman to execute the agreement with Hydro Terra Group for the development of a new well. Approving vote was 5-0. Harry Melhorn moved to issue a Notice to Proceed. Fred Hartman seconded the motion. Approving vote was 5-0.***

***CDBG 2018 – Aspers North Road ($159,000)*** – Planning and Drawings phase

***CDBG 2019 – Prospect Street ($86,368)*** – Planning and Drawings phase

***CDBG 2020 Surveys*** – Waiting on remaining surveys to come back. 2020 Application will be for a new Reservoir.

***WATER NEW BUSINESS***

***Operator Report-***

* Steve gave a brief report on the CDBG projects

***MONTHLY FINANCIAL BUSINESS-***

-Review of the Delinquent accounts report for August 2020.

-Review of the Profit & Loss report for August 2020.

***Review/Retroactive Approval of checks issued on 7/17/20-*** The Board of Directors reviewed the checks that were issued and their explanations for each check. ***Fred Hartman moved, seconded by Harry Melhorn, to accept the minutes as written. The motion carried unanimously.***

***Review/Approval of 8/6/20*** ***Checks-*** The Board of Directors reviewed the checks issued and their explanations. ***Chris Hartsock moved, seconded by Joe Saum, to accept the checks as written. The motion carried unanimously.***

***Meeting adjourned at 8:35 PM.***

Next Public Meeting will be held September 3, 2020 @ 7:00PM.

Respectfully Submitted – Chad M. Smith - Office Manager