**POSSUM VALLEY MUNICIPAL AUTHORITY**

**Meeting – November 5, 2020**

# MEETING MINUTES – October 8, 2020

# Present:

Dan Schriver-Chairman

Joseph Saum-Vice Chairman

Harry Melhorn-Secretary/Treasurer

Chris Hartsock-Assistant Treasurer

Fred Hartman-Assistant Secretary

***Also present***: Plant Superintendent Stephen A. Russell, Office Manager Chad M. Smith

--------------------------------------------------------------------------------------------------------------------- ***P.V.M.A meeting called to order at 7:00 PM***

***After review of the September 3, 2020 Regular meeting minutes Joe Saum moved, seconded by Fred Hartman, to accept the minutes as written. The motion carried unanimously.***

***SEWER OLD BUSINESS-***

***Audit Final – Chris Hartsock moved, seconded by Joe Saum, to accept the 2019-2020 Audit of PVMA Financial Records. Approving vote was 5-0.***

***Admin Assistant***  – ***Chris Hartsock moved, seconded by Fred Hartman, to hire Jean A. Hawbaker as Office Assistant. Approving vote was 5-0.***

***SEWER NEW BUSINESS***

***2021 Pension MMO***  – As required by PMRS, Chad presented to the Directors his projection of the Pension cost for the calendar year of 2021 and supporting worksheet.

***Operator Sewer Report -*** Steve reported on the following.

-Call Outs

-Pathstone pump station

-139 Opossum Hill Rd pump station

-126 Opossum Hill Rd pump station

-Quote for Generator services

-Electric Disconnect switch installation at Reservoir backup generator

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***WATER OLD BUSINESS***

***CDBG Funding -*** A separate report was provided for the progress of each CDBG funded projects.

***WATER NEW BUSINESS***

***Director Pay –*** Dan Schriver informed the Board that he was called away from his job, by Steve, to do a computer repair at the Filter Plant. Chad prepared a reimbursement check to Dan for parts he used and for 4 hour of “Call-In” time at the Overtime rate Steve receives. Chad said the Resolution for Directors pay should be updated to reflect “Call-In” payment to a Director if that is what should be paid. Also it has been 20 years since the Directors compensation has been raised. Chad felt $100 per meeting wasn’t unreasonable but he would check on the Municipal Laws that would govern such an increase.  ***Harry Melhorn moved, seconded by Chris Hartsock to approve the check to Dan for the 4 hours of Call-In time and for the parts reimbursed. Harry Melhorn moved and Fred Hartman seconded a motion to update the Resolution and Directors pay. Approving vote for both was 5-0.***

***Operator Report-***

* Land near the current Reservoir was discussed, for purchase, to house bigger reservoir. Steve was empowered to talk to the owner of the land to make an offer per acre
* Backflow Preventers and certifications of inspections are still to be added to the Rules & Regulations of Possum Valley.

***MONTHLY FINANCIAL BUSINESS-***

-Review of the Delinquent accounts report for September 2020.

-Review of the Profit & Loss report for September 2020.

***Review/Retroactive Approval of checks issued on 9/14/20 & 9/28/20-*** The Board of Directors reviewed the checks that were issued and their explanations for each check. ***Chris Hartsock moved, seconded by Fred Hartman, to retroactively approve the checks written. The motion carried unanimously.***

***Review/Approval of 10/8/20*** ***Checks-*** The Board of Directors reviewed the checks issued and their explanations. ***Joe Saum moved, seconded by Harry Melhorn, to accept/sign the current checks as presented. The motion carried unanimously.***

***Meeting adjourned at 8:55 PM.***

Next Public Meeting will be held November 5, 2020 @ 7:00PM.

Respectfully Submitted – Chad M. Smith - Office Manager