**POSSUM VALLEY MUNICIPAL AUTHORITY**

**Meeting – July 9, 2020**

# MEETING MINUTES – June 4, 2020

# Present:

Joseph Saum-Vice Chairman

James Bergolios-Secretary/Treasurer

Fred Hartman-Assistant Secretary

Chris Hartsock-Assistant Treasurer

**Present (Tele):**

Dan Schriver-Chairman

***Also present***: PVMA Operator Stephen A. Russell, PVMA Office Manager Chad M. Smith

--------------------------------------------------------------------------------------------------------------------- ***P.V.M.A meeting called to order at 7:00 PM***

***After review and minor amendment of the May7, 2020 Regular meeting minutes Joe Saum moved, seconded by Chris Hartsock, to accept the minutes as written and amended. The motion carried unanimously.***

***Executive Session- Jim Bergolios moved, seconded by Joe Saum, to hold an Executive Session after the public portion to discuss employee wages. The motion carried unanimously.***

***SEWER OLD BUSINESS-***

***Sewer Rate 7/1/20***  – Chad reminded the Board that the Sewer rate is scheduled to go up to $50/EDU starting 7/1/20. The public was advised a year in advance and the increase will take effect has scheduled.

***SEWER NEW BUSINESS***

***Employee Job Titles*** – Jim Bergolios moved, seconded by Joe Saum to make Steve the PVMA Plant Superintendent. Chad will remain Office Manager while training to be an Operator.

***Office Hours/Personnel*** – Discussion was held on the amount of hours for the office and hours of open to the public. Chad is to get some information on someone to back him up in the office.

***Jim Bergolios term ending 6/30/20*** – Jim informed the Board that he will not be returning for another term. Bendersville will need to appoint someone to take the vacant seat. ***Chris Hartsock moved to have the Bank Statements & Credit Card Statements sent to Joe Saum’s home for his review prior to giving them to Chad. Jim Bergolios seconded the motion. Approval was unanimous.***

***Budget Draft 7/1/20 – 6/30/21*** – *After review Joe Saum moved, seconded by Fred Hartman to approve the PVMA budget for the 7/1/20-6/30/21 fiscal year.*

***Operator Sewer Report -*** Steve reported on the following.

-104 N. Main St. Sewer leak

-Diffusers finished

-Working with Chemist on Sewer analysis

-PH meters at Weidners and Tanias

-1645 Carlisle Rd. pump station removal

-Safety Harness project – project approved after Steve gets 2 more quotes. ***Jim Bergolios moved, seconded Joe Saum for the approval of the project. Vote was unanimous.***

-Steve working on a list of back up Operators

-Steve fixed the Main Load Center our front by replacing the beams holding it.

-Red light 149 Church St.

***WATER OLD BUSINESS***

***CDBG 2016 – Well/Back-up Generator ($42,494.50)*** – Cleared to begin procurement of services.

***CDBG 2017 – Test Well ($35,392)*** – Bid Opening June 15

***CDBG 2018 – Aspers North Road ($159,000)*** – Planning and Drawings phase

***CDBG 2019 – Prospect Street ($86,368)*** – Planning and Drawings phase

***CDBG 2020 Surveys*** – Surveys sent out on May 28 and they are due back June 17.

***WATER NEW BUSINESS***

***Operator Report-***

* Steve reported a minor violation and the corrective action taken.

***55 Gabler Rd*** – ***On a motion by Joe Saum and a second by Fred Hartman the Water agreement with the owners at 55 Gablers Road was approved and signed.***

***MONTHLY FINANCIAL BUSINESS-***

-Review of the Delinquent accounts report for June 2020.

-Review of the Profit & Loss report for June 2020.

***Review/Retroactive Approval of checks issued on 5/20/20-*** The Board of Directors reviewed the checks that were issued and their explanations for each check. ***Jim Bergolios moved, seconded by Fred Hartman, to accept the minutes as written. The motion carried unanimously.***

***Review/Approval of 6/4/20*** ***Checks-*** The Board of Directors reviewed the checks issued and their explanations. ***Jim Bergolios moved, seconded by Fred Hartman, to accept the minutes as written. The motion carried unanimously.***

***Meeting adjourned the June 4, 2020 Public Meeting at 8:35 PM.***

Next Public Meeting will be held July 9, 2020 @ 7:00PM.

Respectfully Submitted – Chad M. Smith - Office Manager