**MEETING MINUTES 5-11-22**

**POSSUM VALLEY MUNICIPAL AUTHORITY**

**MEETING 6/9/2022**

**Present:**

Mike Johnson – Chairman

Chris Hartsock – Vice Chairman

Harry Melhorn – Secretary/Treasurer

Dan Kuhn – Assistant Treasurer

Fred Hartman – Assistant Secretary

Others present: Plant Superintendent Stephen A. Russell, Office Coordinator/Assistant Operator Chad M. Smith (via tele), Operator David R. Rupp Jr., PVMA Engineer Terry Sheldon, PennVest representative Tesra Schlupp

**Previous Meeting Minutes** - After review of the April 7, 2022, regular meeting minutes, Chris Hartsock moved, seconded by Harry Melhorn to accept the minutes as written. The motion carried unanimously 5-0.

**Guest – PENNVEST Representative Tesra L. Schlupp-** Ms. Schlupp was present to answer any questions regarding PENNVEST’s financing options and opportunities for PVMA’s upcoming projects. A brief overview of PENNVEST was given and the Board asked a few questions. The current 20 year loan rate is 1.73% for up to 5 years and 2.17% for 6-20 years. Although PENNVEST is primarily a loan-based company there are 60 million dollars in grant funding available as well. Tesra indicated that if there were anymore questions to feel free to contact her. The Board thanked her for attending and she exited the meeting.

**SEWER OLD BUSINESS**

PENNVEST was already discussed. Chairman Johnson had an additional question that Chad will find out about which was if PENNVEST would *partially* finance projects for PVMA?

Harry Eastman sent an email update for a couple of topics. The first is that the extension of the Articles of Amendment increasing the term of existence of PVMA for an additional 50 years was accepted by the State.

The second topic was that Mr. Dan Schriver returned his letter signed and acknowledged that he no longer possesses PVMA hardware, files, etc.

**SEWER NEW BUSINESS**

**June Meeting –** Chad indicated he would not be able to attend the June 2nd meeting due to his daughter graduating High School that evening. The Board decided to move the meeting to Wednesday June 8th or Thursday June 9th pending Chris Hartsock checking his schedule. If Chris is free the 9th then the meeting will be changed to then. Chad will have the change advertised.

**2022-2023 Draft Budget** – Chad put together a draft budget for the next fiscal year for the Board to look over. The Board wants the PVMA projects to be prioritized and the budget income notated as to where the money will potentially be disbursed from whether the PLGIT account, grant, or loan. Chad and Steve will prioritize the projects and Chad will rework the draft budget to balance it.

**2021-2022 Audit scheduled –** Field work for the audit will begin the last week of July.

**Chris Hartsock reappointment –** Chris’s term ends 6/30/22. Bendersville Borough has reappointed Chris to a five year term beginning 7/1/22.

**Superintendent Sewer Report** **(Steve Russell)**

Steve gave his monthly report.

Steve needs approval to order the parts related to the installation of the new main pump station out front of the sewer plant. The total cost is $6,713.52.  
Chris Hartsock moved, seconded by Fred Hartman to approve the expense. All were in favor.

**WATER OLD BUSINESS**

No old business to discuss

**WATER NEW BUSINESS**

**PENNBID-** Terry Sheldon was present to discuss the Aspers North Road project and the utilization of PENNBID. Chad had asked Terry to set up an account with PENNBID which is a site that streamlines the project bidding processes, contractor questions, document retrievals, and bid opening. Chad thought it’d be good idea to try this instead of the cumbersome methods used in the past for projects. Terry said he set up an account and simply uploaded all Aspers North bidding documents to the site. The bid opening will be online June 15.

**Superintendent Water Report (Steve Russell) -**

The Superintendent gave his monthly report. No action required by the Board.

**MONTHLY FINANCIAL BUSINESS**

**Profit/Loss – April 2022, Budget vs. Actual, Delinquent Accounts** - Reviewed

**April Checks Review/Approval** – Chris Hartsock made a motion to approve the checks, seconded by Fred Hartman. Motion carried unanimously

With no other business Chairman Johnson adjourned the public meeting at 8:08 pm

**The next regularly scheduled meeting of the Possum Valley Municipal Authority will be held on tentatively June 9, 2022, 7:00 p.m.**

Respectfully submitted,

Chad M. Smith

Office Coordinator/Assistant Operator

**POSSUM VALLEY**

**MUNICIPAL AUTHORITY**