**MEETING MINUTES 9-8-22**

**POSSUM VALLEY MUNICIPAL AUTHORITY**

**MEETING 10/5/2022**

**Present:**

Mike Johnson – Chairman

Chris Hartsock – Vice Chairman

Harry Melhorn – Secretary/Treasurer

Dan Kuhn – Assistant Treasurer

Others present: Plant Superintendent Stephen A. Russell, Office Coordinator/Assistant Operator Chad M. Smith, Operator David R. Rupp Jr.

**Absent:**

Fred Hartman – Assistant Secretary

**Previous Meeting Minutes** - After review of the August 4, 2022 regular meeting minutes, Chris Hartsock moved, seconded by Harry Melhorn to accept the minutes as written. The motion carried unanimously 4-0.

**Guests** – No guests present

**SEWER OLD BUSINESS**

**Steve’s Veteran status for Paid Time Off** – Mike Johnson moved, seconded by Dan Kuhn to immediately give Steve another 40hours PTO for his past service. Approving vote was 4-0

**Audit 2021-2022** – Chad issued drafts of the 2021-2022 Audit and Management letters. The Board will review them and if they have any questions, they will have Tina Gipe of Boyer & Ritter attend the next meeting to go over the draft.

**SEWER NEW BUSINESS**

**PMRS 2023 MMO –** Chad informed the Board of the 2023 Pension Obligation estimation. Worksheets were prepared and handed out. The Board reviewed the obligation and had no questions.

**Bendersville Water Shutoff Resolution** – Chad shared a copy of the Bendersville water shutoff Resolution. The Board reviewed.

**Superintendent Sewer Report** **(Steve Russell)**

Steve gave his monthly report. No action by the Board was required.

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**WATER OLD BUSINESS**

**Ely Land Consolidation-** PVMA solicitor Harry Eastman is prepared to consolidate the purchased land from Paul Ely into the adjacent PVMA land. Dan Kuhn moved to approve the consolidation, seconded by Chris Hartsock, approving vote was 4-0.

**PENNVEST Letter of Responsibility-** Chad issued another Letter of Responsibility, for the PENNVEST application, to be signed by Michael Johnson. PENNVEST had their own form letter and requested we use it.

**WATER NEW BUSINESS**

**Contract with Barrasso Excavation** – Chris Hartsock moved to add this item to the agenda and execute the contract with Barrasso for the replacement of Aspers North and Prospect waterlines. Harry Melhorn seconded the motion. Approving vote was 4-0. Mike, Harry, and Steve all signed the contract.

**Superintendent Water Report (Steve Russell) -**

Steve gave his monthly report. No action by the Board was required.

**MONTHLY FINANCIAL BUSINESS**

**Menallen Twp. Covid Funds** – Chad informed the Board that Menallen Township issued $50,000 to Possum Valley as part of the Covid relief funding. Chad checked with the Auditors and being that it was handed down to PVMA there is no special reporting or recording needed to report to the State.

**Profit/Loss – August 2022, Budget vs. Actual, Delinquent Accounts** - Reviewed

**August Checks Review/Approval** – Chris Hartsock made a motion to approve the checks, seconded by Dan Kuhn. Motion carried unanimously.

It was agreed to change the next public meeting to Wednesday, October 5th. Chad will advertise the change

Chris Hartsock moved to adjourn, seconded by Harry Melhorn, approved 4-0

Meeting adjourned at 8:00 pm

**The next regularly scheduled meeting of the Possum Valley Municipal Authority will be held on October 5, 2022.**

Respectfully submitted,

Chad M. Smith

Office Coordinator/Assistant Operator