**POSSUM VALLEY MUNICIPAL AUTHORITY**

**Meeting: February 7, 2019**

# MEETING MINUTES – January 10, 2019

# Present:

Dan Schriver-Chairman

Rob Gochenauer-Vice Chairman

James Bergolios-Secretary/Treasurer

Fred Hartman-Assistant Secretary

**Absent:**

Gary V. Diveley-Assistant Treasurer

***Also present***: PVMA Operator Stephen A. Russell, PVMA Office Manager Chad Smith

--------------------------------------------------------------------------------------------------------------------- ***P.V.M.A Chairman Dan Schriver called the meeting to order at 7:00 PM***

 ***After review of the December 6, 2018 meeting minutes Fred Hartman moved, seconded by Jim Bergolios, to accept the minutes as written. The motion carried unanimously.***

***GUESTS***

 No scheduled guests.

***SEWER OLD BUSINESS-***

 ***Rates Discussion*** - Chad submitted some sewer rate information for a 10 year plan. Comparing rates to other Municipalities is difficult because many charge by metered gallons and do not have the pump station equipment and responsibility for the septic tanks that PVMA does. The Board reviewed the information and asked Chad to provide more in way of different rate increments over the span of 10 years. This discussion will be ongoing for the next several months.

 ***Richard Weidner Bill*** – Chad submitted an Agreement of Release draft from Attorney Swartz for the Boards review. It was reviewed and discussed.

 ***EDU Classification Forms*** – Chad informed the Board that he had received most of the EDU classification forms back in the mail and offered to go over each one with them. The Board asked if there was any major changes and Chad indicated there wasn’t. Chad will file them for the record.

***SEWER NEW BUSINESS-***

 ***Pump Station Proposed Project*** – Steve presented a map of the Mount Tabor Rd. & Bendersville-Wenksville Rd area depicting where a large pump station could be located and all the small pump stations and electrical services that could be eliminated if the sewer was flowed to this big pump station. The Board reviewed and discussed.

 Chairman Schriver opened discussion on the sewer tank lids sticking up above ground. Discussion was held.

 No further Sewer Department business.

***WATER OLD BUSINESS***

 ***CDBG 2016 – Well/Back-up Generator ($42,494.50)*** – Jeff is getting quotes.

 ***CDBG 2017 – Test Well ($35,392)*** – Chad submitted the 2017 Sub-Recipient Agreement with Adams County. ***Rob Gochenauer motioned to accept/execute the agreement with the County for 2017 CDBG funding. The motion was seconded by Jim Bergolios. Approving vote was 4-0.***

 ***CDBG 2018 – Aspers North Road ($159,000)*** – Nothing new to report

***WATER NEW BUSINESS***

  ***BackFlow Prevention Program***- Steve reported that he and Jeff met with representatives for the program. Steve asked if the Board would like for these reps to attend the next meeting to go over the program. They agreed and Jeff will reach out to them to set up their attendance.

 Chairman Schriver opened discussion on PVMA employee hours as it relates to starting time, lunch break, and stopping times. ***After discussion, Rob Gochenauer moved, seconded by Fred Hartman, for the PVMA employees to follow the hours in the employee handbook. Approving vote was 4-0.*** Any deviation from these hours must be approved by the Board of Directors.

 No further Water Department business.

***MONTHLY FINANCIAL BUSINESS-***

 -Review of the Delinquent accounts report for November 2018. Chad is to contact a Bankruptcy attorney recommended by Henry Heiser to get more information on how to proceed with bankruptcy customer accounts.

 -Review of the Profit & Loss report for November 2018.

 -Review of the current Budget vs. Actual report.

 ***Review/Retroactive Approval of checks issued on 12/24/18 -*** The Board of Directors reviewed the checks that were issued and their explanations for each check. ***Jim Bergolios moved, seconded by Rob Gochenauer, to retroactively approve the issued checks.*** ***The motion carried unanimously.***

 ***Review/Approval of 1/10/19 Checks-*** The Board of Directors reviewed the checks issued and their explanations. ***Rob Gochenaur moved, seconded by Jim Bergolios, to approve the issued checks.*** ***The motion carried unanimously.***

 ***Chairman Schriver adjourned the January 10th, 2018 Public Meeting at 8:00 PM.***

 Next Public Meeting will be held February 7, 2019 @ 7:00PM.

 Respectfully Submitted – Chad M. Smith - Office Manager