**Meeting – April 8, 2021**

**POSSUM VALLEY MUNICIPAL AUTHORITY**

**Present:**

Dan Schriver – Chairman – Via Tele-Conference

Joseph Saum – Vice Chairman

Harry Melhorn – Secretary/Treasurer

Chris Hartsock – Assistant Treasurer

Fred Hartman – Assistant Secretary

Others present: Plant Superintendent Stephen A. Russell, Office Manager Chad M. Smith, Office Assistant Jean A. Hawbaker.

Meeting called to order at 7:00 p.m.

**Previous Meeting Minutes** - After review of the March 4, 2021 regular meeting minutes, Harry Melhorn moved, seconded by Fred Hartman to accept the minutes as written. The motion carried unanimously.

**Guests** – None.

**SEWER OLD BUSINESS**

**PVMA Computer Back-ups** – Dan Schriver explained that we had to install new operating systems to go with the upgraded QuickBooks. We still have a few issues to iron out, such as the scanner and pdf documents, and then Jean can take the computer home with her. We want to make sure there aren’t any bugs with it. She may want to use it in the office to make sure there aren’t any problems.

**Authority Expiration Resolution (Articles of Amendment)**

Chad stated at the last meeting the Board approved Harry Eastman drawing up a resolution to extend the life of the authority to 50 years. I have that resolution for the Boards review and consideration for adoption, and a copy will need to be sent to Bendersville Borough and Menallen Township. I also have a document to be signed for the Articles of Amendment that goes to the State.

Fred Hartman made a motion to adopt Resolution #2-2021 extending the term of Possum Valley Municipal Authority existence to 50 years, seconded by Chris Hartsock. The motion carried unanimously.

**SEWER NEW BUSINESS**

* We changed over a pump station at 185 Opossum Hill Road.

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* Changed a defective pump at 141 Kime Avenue.
* We had the east waste tank welded to repair a leak. Also had plates welded on the east and west chlorination tanks to repair holes.
* We scraped and grinded the east waste tank, applied flex seal, and also replaced big blower #2.
* The Chapter 94 report is completed and approved.
* We had three call outs – 185 Opossum Hill Road – Changed over pump station, 1816 Center Mills Road – No electric at filter plant, so I had to go up and manually start the filter plant back up, and 1965 Carlisle Road – Had a red Light and replaced the pump. Put on a new control board and an on-float and found a hole in the basin that had a rock through it. Will have to go back when it gets a little dryer and dig down 6 feet deep and repair the outside of that tank.
* Our main pump station alarm keeps going off. I would like to upgrade to an above ground pump. Those pumps have been there for over 30 years. To replace the pumps that are in there would cost $36,000 plus installation for underground. For aboveground pump station we purchased years ago for $400, it would cost $50,000, to upgrade the electric is $9,000, installation is $11,200. The unit we purchased is already 30 years old.

I contacted the Gordon Rupp representative, a brand-new pump station and startup, ballpark is $75,000. I contacted 5 people to come out and nobody wanted to do it, but I got PSI which does your Bendersville pressure station. They made me aware we didn’t have a bypass for this pump. He said if this goes down, you are going to have to pull pumps out here and run hoses from the front of the pump station the whole way to equal tank until you get it fixed. We do have 2 pumps, but they are single phased. We have a three phased. Talked to Mike King and he said he could make them work for a short period of time if something would go wrong. The cost to put the bypass in would be $6,950. Since this is considered an upgrade, we would need a permit from DEP. Sooner or later this is going to fail, and it is the main pump station to the plant. If we upgrade the controls above ground, and install a building on top of it would cost $75,000. I called TNT, and he is working on a price for less than $5,000. This will need to go out for bid and we will need an amendment to the sewer permit from DEP to go from underground to aboveground. PSI will install the pump. Will need a bypass for $7,000 and installation for $11,200.

Fred Hartman made a motion to purchase a new pump station, $75,000 new pump station and startup, bypass $7,000 and installation $11,200. May want to apply for grant money for this repair if it’s available. Steve Russell will keep the Board updated, seconded by Chris Hartsock. Motion carried unanimously.

* The fence is completed out back. Everything is secure with locks.

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* Chad needs to be 100% out of the office. He can’t be flipping back and forth or you will be setting him up to fail. There’s too much to comprehend.

**WATER OLD BUSINESS**

1. **CDBG Updates** – Mr. Smith explained we received $32,742 from the County that we fronted for the 2017 well project. I will need to transfer it from the Operating account to the CDBG account. We are waiting for $16,469.55 from the 2016 funding for fencing, backup meters, pumps, motors, and chemical pumps, and we are still waiting for reimbursement for the labor camp well. I took pictures and sent for reimbursement. Hopefully by the next meeting we will have that money in our account.
2. **Aspers North Road Plan** - Terry Sheldon is working on the plans.
3. **2018 CDBG** – We may need to request an extension.
4. **Rules & Regulation & Backflow Prevention Program** – Work in progress.
5. **Backflow Prevention Program** – They did not get back to us yet. Steve will send them an email.

**WATER NEW BUSINESS**

**Superintendent Water Report - (Steve Russell)**

* The CCR was completed and submitted to DEP on March 30th.
* The main well testing is complete. 24.5 gal/min., 35,200 gal/day, up 13,680 per day of what we are permitted for right now. We still need to get another well and then we can get rid of the filter plant.
* While pulling pump out to do the testing, they discovered one of the 0-rings was missing. Randy Alexander told us they do not make parts for this anymore. Would need to replace the entire pitless not just the spool, which will be very costly. Morris Pipe did have (5) O-rings available for that specific unit, so Randy purchased 2 of them and after the test, Randy will pull the spool, remove our down logger, clean it up and replace both O-rings and reset it.
* We’re running the filter plant. We started this testing at the end of March instead of April. Next Tuesday, they’ll be back clean pitless up, put new O-rings on and drop it back down, and I can start running the well and they’ll submit all the paperwork to DEP.

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* I will be on vacation from May 1 – May 7, so Chad will be in charge and have things lined up for him to do the testing.

**MONTHLY FINANCIAL BUSINESS**

* Review of the Profit & Loss report for March 2021.
* Delinquent Accounts – Chad stated Harry Eastman will be sending letters out to some of the delinquent accounts. He seems to be overwhelmed.
* Retroactive checks review/approval of March 15, 2021. Fred Hartman made a motion to approve, seconded by Harry Melhorn. Motion carried unanimously.
* Check’s review/approval of April 8, 2021. Harry Melhorn made a motion to approve, seconded by Fred Hartman. Motion carried unanimously.

Harry Melhorn requested an executive session to discuss personnel matters at 7:40 p.m.

The Board came out of executive session at 8:08 p.m.

Fred Hartman made a motion to adjourn at 8:10 p.m., Chris Hartsock seconded. Motion carried unanimously.

**The next regularly scheduled meeting of the Possum Valley Municipal Authority will be held on May 6, 2021, 7:00 p.m.**

Respectfully submitted,

Jean A. Hawbaker

Office Assistant

**POSSUM VALLEY**

**MUNICIPAL AUTHORITY**