**MEETING MINUTES 6-9-22**

**POSSUM VALLEY MUNICIPAL AUTHORITY**

**MEETING 7/7/2022**

**Present:**

Mike Johnson – Chairman

Chris Hartsock – Vice Chairman

Harry Melhorn – Secretary/Treasurer

Dan Kuhn – Assistant Treasurer

Fred Hartman – Assistant Secretary

Others present: Plant Superintendent Stephen A. Russell, Office Coordinator/Assistant Operator Chad M. Smith (via tele), Operator David R. Rupp Jr.

**Previous Meeting Minutes** - After review of the May 11, 2022, regular meeting minutes, Chris Hartsock moved, seconded by Dan Kuhn to accept the minutes as written. The motion carried unanimously 5-0.

**SEWER OLD BUSINESS**

**2022-2023 Draft Budget-** Chad presented the updated draft budget for final review. After brief discussion, Fred Hartman moved to pass the budget for the new fiscal year, seconded by Harry Melhorn. Approving vote was 5-0

**SEWER NEW BUSINESS**

**Board Reorganization-** Chris Hartsock moved to keep the same Board positions for the upcoming fiscal year, seconded by Dan Kuhn, approved vote was 5-0.

**Hire Solicitor, Auditor, and Engineer for start of new fiscal year** – Chris Hartsock moved, seconded by Fred Hartman, to retain the services of Solicitor Harry Eastman, Auditors Boyer & Ritter, and Engineer Terry Sheldon. Board was all in favor.

**Employee Reviews –** Chris Hartsock motioned to give Steve a 3% (0.93) increase, Chad & Dave a 1.5% (0.38) increase each for the new fiscal year. Upon completion of Chad & Dave’s Sewer certification they will immediately receive a 1.75% increase. Upon completion of Chad & Dave’s Water certification they will immediately receive a 1.75% increase. Steve will also receive another 1% increase for helping them achieve their certifications. This was seconded by Fred Hartman. Approving vote was 5-0.

**Priority List –** Steve and Chad came up with a list of projects to prioritize. Discussion was held.

**Watson property 1798 Center Mills Road-** Chad has received no response to his letter regarding the need for Mr. Watson to purchase another Sewer & Water EDU. Chad is to certify a letter, Invoice for connections fees, and back charges.

**Superintendent Sewer Report** **(Steve Russell)**

Steve gave his monthly report.

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**WATER OLD BUSINESS**

**Ely Land Purchase update-** Steve and Chad updated the Board on the time and cost for the Ely land purchase closing.

**WATER NEW BUSINESS**

**Resolution No.2-2022(W)-** Chad asked for approval to add said Resolution to the meeting agenda. Mike Johnson moved to approve and was seconded by Harry Melhorn to add it to the agenda. The Resolution is the updated fee schedule for the Water department. Chris Hartsock moved to adopt the Resolution, Dan Kuhn seconded that motion. Approved vote was 5-0

**2022 CDBG-** Chad indicated he received an invite for Possum Valley to apply for 2022 CDBG funding. The Board agreed to apply for the funding for some project in the near future.

**Superintendent Water Report (Steve Russell) -**

Steve gave his monthly report.

Steve received a quote from PSI to install a new booster station on Aspers North Rd. Steve asked for approval. Mike Johnson moved to approve the purchase, seconded by Fred Hartman. Vote was 5-0

**MONTHLY FINANCIAL BUSINESS**

**Profit/Loss – May 2022, Budget vs. Actual, Delinquent Accounts** - Reviewed

**May Checks Review/Approval** – Harry Melhorn made a motion to approve the checks, seconded by Chris Hartsock. Motion carried unanimously

With no other business Vice Chairman Chris Hartsock moved to adjourn the public meeting at 8:23 pm. Fred Hartman seconded the motion. 5-0 vote.

**The next regularly scheduled meeting of the Possum Valley Municipal Authority will be held on tentatively July 7, 2022, 7:00 p.m.**

 Respectfully submitted,

 Chad M. Smith

 Office Coordinator/Assistant Operator

 **POSSUM VALLEY**

 **MUNICIPAL AUTHORITY**